

NEW RIVER RESOURCE AUTHORITY

POSITION DESCRIPTION EQUIPMENT OPERATOR I

Responsibilities:

This is an entry-level position for the operation of heavy equipment used for the disposal of solid waste and all NRRRA facilities maintenance. This position is established under the Fair Labor Standards Act (FLSA) and reports to the Lead Equipment Operator.

General Duties:

- Ensures equipment is used in accordance with NRRRA Health & Safety Plan.
- Operates equipment at the direction of the supervisor.
- Follows established methods of solid waste management operations.
- Operates all NRRRA equipment for the purposes of the Authority business for all Authority facilities.
- Conducts a visual check of equipment prior to operating to include but not limited to a complete check of fuel and fluids.
- When applicable, visually inspect waste for compliance and proper handling.
- Prepare written documents, to include but not limited to, equipment reports, waste inspections, incident reports and waste disposal activities.
- Assists with routine services and minor repairs of equipment. This includes, but is not limited to delivering equipment to shop, washing equipment, and assisting mechanics as necessary.
- Attends safety training and reports unsafe conditions to supervisor.
- Other duties as assigned.

Knowledge, Skills and Abilities:

General knowledge of methods and practices of operating and servicing equipment used; traffic laws and regulations governing equipment operation; occupational hazards involved and the safety precautions necessary to ensure the proper operation of equipment used. Ability to understand and follow oral and written instructions.

Education and Experience:

Any combination of education and experience equivalent to completion of high school or equivalent and familiarity with basic equipment operation.

Safety Sensitive Designation:

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Due to the nature of Authority operations, this position may involve safety sensitive functions, including but not limited to the operation of Authority vehicles, heavy equipment, and activities where impairment – whether from legal or illegal drugs, cognitive issues, alcohol, or otherwise - could pose a direct threat to the health and safety of employees, the public, or the environment. Employees in this role are subject to all applicable safety policies, including drug and alcohol testing requirements.

Special Requirements:

Must have a valid driver's license from the state of residence.

Salary: Band 3