AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
HELD ON WEDNESDAY, OCTOBER 22, 2025, AT NOON,
NRRA ADMINISTRATION BUILDING,
DUBLIN, VIRGINIA:

PRESENT:	Mr. Steve Fijalkowski, Chairman Mr. Tom Starnes, Vice-Chairman Mr. Dirk Compton, Secretary Mr. Paul Baker, Member Mr. Seth Gillispie, Alternate Mr. Barry Helms, Member Ms. Debbie Lyons, Member Mr. Mike Mooney, Member
ABSENT:	Mr. Robert Asbury, Member
STAFF:	Mr. Joseph Levine, NRRA Executive Director Ms. Monica Furrow, NRRA Assistant Secretary Mr. Howard Estes, NRRA Legal Counsel Mr. Ike Snider Mr. Adam Slaughter Mr. Brandon Atkins Mr. Nate Hurst Mr. Josh Owens Mr. Isaac Slade Wall
GUESTS:	Mr. Andrew Monk, Thompson & Litton, Inc. Mr. Josh Stitt, Virginia State Police

I. Call to Order and Roll Call:

Chairman Fijalkowski called the meeting to order.

The Chairman recognized Special Agent Josh Stitt in attendance at the meeting.

II. Approval of October 22, 2025 Agenda:

The motion to approve the October 22, 2025 Agenda as amended to move the Virginia State Police presentation to item III.I was made by Mr. Baker. The motion was seconded by Mr. Compton and approved by unanimous vote of the Board.

III. Approval of Meeting Minutes September 24, 2025:

The motion to approve the September 24, 2025 Board Meeting minutes as presented was made by Mr. Baker. The motion was seconded by Mr. Compton and approved with six members approving and two members abstaining.

III.I. Virginia State Police Presentation:

Mr. Josh Stitt from the Virginia State Police gave a presentation on cyber security.

IV. Old Business:

There was no Old Business to discuss.

V. New Business:

A. Items of Vote:

1. **Transaction by Vendor Report:**

The Transaction by Vendor Report for the month of September 2025 was presented.

The motion to approve the Transaction by Vendor Report for the month of September 2025 was made by Mr. Starnes. The motion was seconded by Mr. Compton and approved by a recorded roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

2. **Draft Financial Statements:**

The Draft Financial Statements as of September 30, 2025, were presented.

The motion to approve the Draft Financial Statements as of September 30, 2025 was made by Mr. Baker. The motion was seconded by Mr. Helms and approved by a roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

B. Administrative Items:

1. Consideration and Approval of Revised Purchasing Policy.

The Following Resolution was presented to the Board:

RESOLUTION

WHEREAS, pursuant to Va. Code § 2.2-4303(G), provisions of what commonly is referred to as the Virginia Public Procurement Act, a public body may establish purchase procedures, if adopted in writing, not requiring competitive sealed bids or competitive negotiation for single or term contracts for goods and services other than professional services if the aggregate of the sum of all phases is not expected to exceed $200,000.00 and for professional services if the aggregate or the sum of all phases is not expected to exceed $80,000.00; and

WHEREAS, such small purchase procedures shall provide for competition wherever practicable; and

WHEREAS, due to the *de minimus* nature of single or term small purchase contracts, the limited providers available and the costs of competitive procurement, the Board deems it to be in the best interests of the New River Resource Authority (the "Authority") to establish small purchase procedures.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the Authority as follows:

1. That pursuant to the above-referenced statutory authority, the Authority and/or, following approval by the Board of Directors, its purchasing agent, designee or its Executive

Director, may enter into single or term contracts for other than professional services if the aggregate or the sum of all phases is not expected to exceed $200,000.00 as follows:

a. for contracts not expected to exceed $40,000.00, with whatever single provider or contractor the Authority desires and upon terms and conditions satisfactory to the Authority without competitive process, provided staff pursue bids wherever practicable and document same.

b. for contracts in an amount expected to exceed $40,000.00 but not expected to exceed $100,000.00 with a provider or contractor selected by the Authority after soliciting at least three (3) verbal and/or written confirmed bids for the service.

c. for contracts in an amount expected to exceed $100,000,00 but not expected to exceed $200,000.00 with a provider or contractor selected by the Authority after soliciting at least four (4) written informal specifications and confirmed bids for the service, when practicable.

2. That pursuant to the above-referenced statutory authority, the Authority and/or, following approval by the Board of Directors, its purchasing agent, designee or its Executive Director, may enter into single or term contracts for professional services if the aggregate or the sum of all phases is not expected to exceed $80,000.00 as follows:

a. for contracts not expected to exceed $40,000.00, with whatever single provider or contractor the Authority desires and upon terms and conditions satisfactory to the Authority without competitive process, provided staff pursue bids wherever practicable and document same.

b. for contracts in an amount expected to exceed $40,000.00 but not expected to exceed $80,000.00, with a provider or contractor selected by the Authority after soliciting at least three (3) verbal and/or written confirmed bids for the service.

The motion to approve the resolution updating the Purchase Policy was made by Mr. Baker. The motion was seconded by Mr. Helms and approved by a recorded roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

2. Consideration and Authorization to Proceed- Wash Bay Replacement Project.

Mr. Levine stated that the wash bay had wear and tear but recently had a collapse in the drain area and has become a safety issue. Mr. Levine stated that the repairs will not exceed $420,000.00. Mr. Starnes asked if NRRA had only received the one bid for the project. Mr. Monk stated that the design and bid were sent to a trusted contractor, Extreme Concrete, and the quote came in 25 percent less than what estimates were.

The motion to approve the Wash Pay Replacement Project was made by Mr. Compton. The motion was seconded by Mr. Starnes and approved by a recorded roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

3. 2026 Board Meeting Schedule

The proposed 2026 Board Meeting Schedule was presented to the Board:

Wednesday	January 21, 2026
Wednesday	February 25, 2026
Wednesday	March 25, 2026
Wednesday	April 22, 2026
Wednesday	May 27, 2026
Wednesday	June 17, 2026
Wednesday	July 22, 2026
Wednesday	August 26, 2026
Wednesday	September 23, 2026
Wednesday	October 21, 2026
Wednesday	November 18, 2026
Wednesday	December 2, 2026

Mr. Levine proposed that the schedule be amended to change the May 27, 2026 meeting to May 20, 2026.

The motion to approve the 2026 Board Meeting Schedule as amended to change the May 27, 2026 meeting to May 20,2026 was made by Mr. Helms. The motion was seconded by Mr. Mooney and approved by a recorded roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

4. Personnel Policy Revisions

A copy of the Personnel Policy was presented to the Board, with changes highlighted.

Mr. .Levine noted that one change not included was section 5.1 Legal Holidays lists Election Day as the first Tuesday in November. That is changed to the first Tuesday following the first Monday in November.

The motion to approve the Revisions to the Personnel Policy as amended the change Election day to the first Tuesday following the first Monday in November was made by Mr. Starnes. The motion was second by Mr. Gillispie and approved by a recorded roll-call vote of the Authority Board as follows:

Mr. Baker	yes	Ms. Lyons	yes
Mr. Compton	yes	Mr. Mooney	yes
Mr. Gillispie	yes	Mr. Starnes	yes
Mr. Helms	yes	Mr. Fijalkowski	yes

C. Reports:

1. Executive Director Report:

The Executive Director's Report for September was included in the Agenda package.

Mr. Levine presented the Executive Director's Report. Included in the report is the waste stream for September 2025 and an operational summary. In summary of the balance sheet, revenues are 5.6% above projections and expenses are 2.1% below to-date. The amount contributed to the reserve fund for the month of August was $243,642.74. The total year to date contributed to the Reserve Fund is $662,868.58. A total of 22,304.20 tons of waste was managed in September 2025. On September 24, Brandon Atkins toured the Commonwealth Sortation Center in Portsmouth, Virginia. On September 30, Andrew Monk and NRRA staff toured Waste Management's Waverly landfill. On October 1, Mr. Levine attended a meeting of the Virginia Waste Management Board. The next meeting for the Virginia Management Board is scheduled for December 9. On October 4, NRRA held mandatory litter pick up and facilities project day. On October 16, Brandon Atkins and Adam Slaughter attended SWANA Old Dominion Regulatory Training. On October 17, Brandon Atkins and Adam Slaughter toured Republic Services' Old Dominion Landfill. On October 21, Sherry Johnson and Bill Ratcliffe presented at Pulaski County's AG Day. On October 22, Josh Owens attended a round table water shed discussion about storm cleanup in Giles County and in Claytor Lake.

2. Engineering:

Mr. Levine presented the Engineering section of the Agenda.

Mr. Andrew Monk from Thompson and Litton presented the 2025 Waste Rate Study and Financial Model. A copy of the presentation is included with the minutes. Mr. Monk stated that PFAS is becoming an issue for solid waste facilities. Mr. Monk noted that rates did not increase this year due to the reinstatement of the JPSA contract.

VI. Public Comments:

The Chairman invited Public Comments.

No comments were presented.

VII Adjourn:

The motion to adjourn the meeting was made by Mr. Baker. The motion was seconded by Mr. Compton and approved by unanimous vote of the Board.

With no further business, the meeting adjourned at 1:04 p.m.

The next scheduled meeting of the Authority Board is Wednesday, November 12, 2025, 12:00, (NOON), at 7100 Cloyd's Mountain Road Dublin, VA 24084.

Respectfully Submitted,

Monica Furrow

Monica Furrow,
Assistant Secretary

Approved at November 12, 2025 Board Meeting.

St Fijalkowski

Steve Fijalkowski, Chairman

D.T. Compton

Dirk Compton, Secretary

NEW RIVER RESOURCE AUTHORITY

NRRA
PUBLIC COMMENT
REGISTRATION
OCTOBER 22, 2025

Please register below if you wish to speak during the "Public Comment" portion of the Agenda. Speakers are limited to five minutes.

NAME: ADDRESS: PHONE OR EMAIL:

1. ______________________________
2. ______________________________
3. ______________________________
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