



**AGENDA
NRRA BOARD MEETING
WEDNESDAY, FEBRUARY 24, 2021
12:00 MEETING
NEW RIVER RESOURCE AUTHORITY
DUBLIN, VIRGINIA:**

- I. ROLL CALL AND DETERMINATION OF QUORUM**
- II. APPROVAL OF JANUARY 27, 2021 AGENDA**
- III. EMPLOYEE RECOGNITION**
- IV. APPROVAL OF**
 - A. Minutes of January 27, 2021 Meeting
- V. ITEMS OF CONSENT:**
 - A. NRRA Check List
 - B. Financial Statements
- VI. OLD BUSINESS**
 - A. NRRA Reserve Funds Policy
- VII. ADMINISTRATION:**
 - A. Executive Director Report
 - B. Area D Pay Request 8
- VIII. ENGINEERING**
 - A. Ingles Mountain
 - B. New River Solid Waste Management Area
 - C. West Fork Mitigation Project
- IX. PUBLIC COMMENTS**

This agenda is subject to change at the discretion of the New River Resource Authority.

AT A MEETING OF THE NEW RIVER RESOURCE AUTHORITY
HELD ON JANUARY 27, 2021 AT NOON,
NRRRA ADMINISTRATION BUILDING,
DUBLIN, VIRGINIA:

PRESENT: Mr. Tom Starnes, Chairman
Mr. Barry Helms, Vice-Chair
Mr. Paul Baker, Secretary
Mr. Robert Asbury, Member
Ms. Peggy Hemmings, Member
Dr. Chris Kiwus, Member
Mr. Andy McCready, Member
Mr. Jonathan Sweet, Member (after 12:14; as referenced below)

STAFF: Mr. Joseph Levine, NRRRA Executive Director
Ms. Marjorie Atkins, NRRRA Recording Secretary
Mr. David Rupe, NRRRA Purchasing & Compliance
Mr. Howard Estes, NRRRA Legal Counsel

GUESTS: Mr. Brian Tew, Thompson & Litton
Mr. Andrew Monk, Thompson & Litton
Mr. Tye Kirkner, Town of Dublin
Mr. Jared Linkous, Pulaski County

Mr. Starnes called the meeting to order.

The motion to approve the January 27, 2021 Agenda was made by Mr. McCready. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	---
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Mr. Starnes noted that Election of Officers for the next two years was next on the Agenda.

The motion to elect Mr. Helms as Chair; Mr. Baker as Vice-Chair and Ms. Hemmings as Secretary was made by Mr. McCready. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	---
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to approve the minutes of the January 14, 2021 Budget Committee Meeting was made by Mr. Asbury. The motion was seconded by Mr. McCready and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	---
Ms. Hemmings	<u>abstain</u>	Mr. Starnes	<u>yes</u>

The motion to approve the minutes of the November 18, 2020 Audit Committee Meeting was made by Mr. Helms. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>---</u>
Ms. Hemmings	<u>abstain</u>	Mr. Starnes	<u>yes</u>

The motion to approve the minutes of the minutes of the November 18, 2020 Board Meeting was made by Mr. Baker. The motion was seconded by Mr. McCready and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>---</u>
Ms. Hemmings	<u>abstain</u>	Mr. Starnes	<u>yes</u>

The Check Lists for the months of November and December 2020 were presented.

Mr. Sweet joined the meeting in progress.

The motion to approve the Check List for November was made by Ms. Hemmings. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to approve the Check List for December 2020 was made by Ms. Hemmings. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Draft Financial Statements as of November 30, 2020 and December 31, 2020 were included in the Agenda Package.

The motion to approve the draft Financial Statements as of November 30, 2020 as presented was made by Mr. Helms. The motion was seconded by Ms. Hemmings and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to approve the draft Financial Statements as of December 31, 2020 as presented was made by Ms. Hemmings. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Mr. Levine presented the Executive Director's Report. Revenue was 5.7% above projections; expenses were 5.8% below projections. 27,826.02 tons of waste was managed in the month of November (13,404.50 tons from Roanoke Valley Resource Authority); 14,097.41 tons managed in December (1,023.70 tons from Roanoke Valley Resource Authority). The Audit Committee met before the regular meeting in November. Staff met with the Board's Human Resources Liaison (Mr. Helms, Vice-Chair) the same day for the annual review of the personnel policies. On December 23, 2020 DEQ conducted an unannounced inspection. No violations were reported.

The motion to ratify the Area D Phase I Project Pay Request 6 in the amount of \$706,266.34 was made by Mr. Helms. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to approve the Area D Phase I Project Pay Request 7 in the amount of \$410,438.46 was made by Ms. Hemmings. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Mr. Starnes reported that the Budget Committee met (teleconference) on January 14, 2021 and reviewed the draft budget included on the Agenda. The Committee recommended approving the budget as presented.

Mr. Levine noted that the budget and rates were based on information and presentations by Labella Engineering (Operations Review) and Rate Study (Thompson and Litton) last year. Tonnages continue trend lower. The budget changes the "User Rebate" term to "Member Rate" and all members would pay \$24.00 per ton for MSW and CD.

Mr. Sweet commented that Mr. Levine should have worked with the staff of member jurisdictions to review any proposed budget impacts and that Pulaski County had not had time to process the impact. He added that Pulaski County was working on contracts, to be announced in the next week, that would impact the Authority and would positively impact the budget. Mr. Levine stated that the Authority had to base budget projections on history, that it could not be based on what might be. Mr. McCready added that approving the rate hearing advertisement did not lock the Authority into the rates, they would be advertised as a "not to exceed" amount and that the proposed budget would not be adopted until after the public hearing. Mr. Sweet requested that Mr. Jared Linkous be allowed to ask questions about the budget. Mr. Starnes noted that he could be heard during public comments.

Mr. Estes reviewed the handout guidance to be published with the proposed rates for the public hearing. The document provided guidance for persons wishing to participate in the hearing either virtually or in person.

PUBLIC HEARING POLICY

In accordance with Virginia Code § 2.2-3708.2 and Chapter 1289 of the 2020 Acts of Assembly as amended, a virtual and in person Public Hearing of the Board of Directors will be held on _____ at _____, or as soon thereafter as may be heard. A staff briefing on the _____ will be held prior to the public hearing. This public hearing will also be held by electronic communication means. All interested parties are invited to participate by following the two-step process provided below.

The following is scheduled to be heard:

- 1.
- 2.

If you wish to make comments virtually or in person during the public hearing, please follow the two-step process provided below:

1. *Register with the Administrative Office by calling (540) 674-1677 or via email at matkins@wildblue.net prior to 3:30 p.m. on _____, _____, 2021.*
2. *For in person - arrive at the Administrative Offices of NRRA at least 30 minutes prior to the meeting. You will receive instructions on how to attend the meeting at that time.*

If you would like to provide comments on the public hearing subject matters, please feel free to fax us at (540) 674-1431, mail a letter to the Administrative Office, Attention: Office Manager, at P.O. Box 1246, 7100 Cloyd's Mountain Road, Dublin VA 24084, or email us at matkins@wildblue.net. Please submit correspondence prior to the public hearing day.

Copies of the proposed _____ are on file and may be examined by appointment in the Administrative Office at 7100 Cloyd's Mountain Road, Dublin VA 24084 or online at www.newriverresourceauthority.org. For more information, you may contact the Office Manager by calling (540) 674-1677. Staff Reports will be available on the webpage 5 days prior to the meeting. If you require a reasonable accommodation for this meeting due to a disability, please call the Office Manager at (540) 674-1677. If you are hearing impaired, you can contact Virginia Relay at 711 for TDD service.

The motion to adopt the public hearing policy for all NRRA public hearings was made by Mr. McCready. The motion was seconded by Mr. Helms and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury yes
Mr. Baker yes
Mr. Helms yes
Ms. Hemmings yes

Dr. Kiwus yes
Mr. McCready yes
Mr. Sweet yes
Mr. Starnes yes

PUBLIC NOTICE

THE NEW RIVER RESOURCE AUTHORITY will hold a rate hearing as part of its March 24, 2021, 12:00 Noon, meeting located at the Authority's administrative office at 7100 Cloyd's Mountain Road, Dublin, Virginia.

In accordance with Virginia Code § 2.2-3708.2 and Chapter 1289 of the 2020 Acts of Assembly as amended, a virtual and in person Public Hearing of the Board of Directors will be held on March 24, 2021 at Noon, or as soon thereafter as may be heard. A staff briefing on the rates and budget will be held prior to the public hearing. This public hearing will also be held by electronic communication means. All interested parties are invited to participate by following the two-step process provided below.

The following is scheduled to be heard:

- 3. Rates, Fees and Charge to be Effective July 1, 2021*
- 4. FY 2021/2022 Budget for the New River Resource Authority*

If you wish to make comments virtually or in person during the public hearing, please follow the two-step process provided below:

- 3. Register with the Administrative Office by calling (540) 674-1677 or via email at matkins@wildblue.net prior to 3:30 p.m. on Monday, March 23, 2021.*
- 4. For in person - arrive at the Administrative Offices of NRRA at least 30 minutes prior to the meeting. You will receive instructions on how to attend the meeting at that time.*

If you would like to provide comments on the public hearing subject matters, please feel free to fax us at (540) 674-1431, mail a letter to the Administrative Office, Attention: Office Manager, at P.O. Box 1246, 7100 Cloyd's Mountain Road, Dublin VA 24084, or email us at matkins@wildblue.net. Please submit correspondence prior to the public hearing day.

Copies of the proposed rates, fees, charges and FY 2021/2022 budget are on file and may be examined by appointment in the Administrative Office at 7100 Cloyd's Mountain Road, Dublin VA 24084 or online at www.newriverresourceauthority.org. For more information, you may contact the Office Manager by calling (540) 674-1677. Staff Reports will be available on the webpage 5 days prior to the meeting. If you require a reasonable accommodation for this meeting due to a disability, please call the Office Manager at (540) 674-1677. If you are hearing impaired, you can contact Virginia Relay at 711 for TDD service.

The purpose of the hearing will be to consider a revision of the disposal rates to be effective July 1, 2021, at the New River Solid Waste Management Area. The following rates will be considered for adoption.

- 1. Municipal Solid Waste from \$32.00 per ton to a not to exceed rate of \$34.00 per ton.*
- 2. Debris Waste from \$32.00 per ton to a not to exceed rate of \$34.00 per ton.*
- 3. Alternative Daily Cover Material from \$17.00 per ton to an amount not to exceed \$22.00 per ton.*
- 4. Virginia Tech Ash Alternative Daily Cover from \$7.00 per ton to an amount not to exceed \$10.00 per ton.*

5. Clean Wood (delivered to mulch facility) from \$20.00 per ton to a not to exceed rate of \$25.00 per ton.
6. White good (appliances) from \$32.00 per ton to a not to exceed rate of \$34.00 per ton.
7. Recycling from \$32.00 per ton to a not to exceed rate of \$60.00 per ton.

Current rates that are not proposed to change are:

1. Uncovered/unsecured loads \$25.00 per incident.
2. A minimum ticket charge of \$5.00 per ticket.
3. Administrative fee of \$0.25 per copy (extra copies of scale tickets, files, etc.)
4. Non friable asbestos \$54.00 per ton (Rate used when Certification is needed by hauler/owner.)
5. Tires \$0.10 per pound (or \$200 per ton).
6. Special waste rate determined by the Executive Director based on conditional and density basis.

The hearing was authorized in accordance with Section 15.2-5136 of the Code of Virginia, 1950, as amended and by action of the New River Resource Authority at its January 27, 2021 meeting.

**NEW RIVER RESOURCE AUTHORITY
7100 CLOYD'S MOUNTAIN ROAD
POST OFFICE BOX 1246
DUBLIN, VIRGINIA 24084**

540-674-1677

The motion to schedule the public hearing for the proposed budget and rate schedule for the March 24, 2021 meeting was made by Mr. Baker. The motion was seconded by Mr. Asbury and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

A "Reserve Funds Policy" was reviewed by the Budget Committee and the Committee recommended that the full Board adopt the policy. Ms. Hemmings stated that she had been asked by the Town of Dublin to make a motion to table the Policy because it did not address issues previously requested. Mr. Sweet seconded the motion. Mr. McCready asked Mr. Estes if the policy had been reviewed in conjunction with the membership agreements. Mr. Estes stated it had and the current member agreements do not address funds or policies regarding funds.

Mr. Estes further stated that the policy would be a first step and would continue to be a work in progress and would be continually reviewed by budget committee. Member Agreements do not address NRRRA's funds/assets. The funds have been built over time from revenues and management and Board decisions regarding the desire to not have long term debt had led to the accumulation of funds. No agreements exist to allocate funds to individual members. Mr. McCready stated that he had supported adoption of the policy but he had received additional information and he was concerned. Mr. Asbury asked if the motion was to table the policy indefinitely, or six months? Mr. Sweet stated the policy was promulgated from a direct request five months ago; the concept was refined enough that a month should be enough time. The following amended motion was made.

A substitute motion to table the Reserve Funds Policy until no later than the March 2021 meeting was made by Mr. McCready. The motion was seconded by Mr. Sweet and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>no</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>no</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>no</u>

The approved budgets have included money for the Area D landfill expansion project. Phase I of the project is currently under construction. On Friday, October 30, 2020 NRRRA received an unsolicited PPEA Proposal from Thompson & Litton for the Area D Expansion (Phase II) and Partial Closure Number 3. The Board directed staff at the November meeting to follow PPEA Guidelines and advertise the project. Four firms expressed interest but no bids were received. Mr. Levine recommended that the contract be awarded to Thompson & Litton for Area D Expansion Phase II and Partial Closure No. 3 project for \$3,963,993.

The motion to award Thompson & Litton the Area D Expansion Phase II and Partial Closure No. 3 project for \$3,963,993 and to authorize the Executive Director to execute the documents after review by legal counsel was made by Mr. Helms. The motion was seconded by Mr. McCready and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Mr. Levine presented the Engineering Section of the Agenda.

Ingles Mountain – Routine flare maintenance was done in December.

NRSWMA – As noted DEQ inspection in December. Title V Air Permit inspection also in December went well. Due to new CAR protocols, Mr. David Rupe worked with SCS in verifying 2019 carbon credits and the Authority will be able to monetize most of those credits.

Mr. Monk updated Area D construction progress. Main Street's projected completion date is March 8.

West Fork – Mr. Monk reported that DEQ and the Army Corps have confirmed receipt of Year Three reporting.

Mr. Levine noted a copy of a letter to Delegates and Senators had been given to each Board member opposing current legislation for a "trash tax".

The Chairman invited Public Comments.

Mr. Jared Linkous from Pulaski County/Pulaski County PSA. The PSA is beginning budget process and, he stated, he would like to have rate information communicated better so that he can explain it to his board. He stated the PSA would be regaining some business as of February 1. He wanted to fully understand the rate structure. The PSA has spent a lot of money on four new trucks and twenty containers and the PSA will be hiring four new drivers. Mr. Linkous noted that the PSA currently receives statements with user rebate on the statement. He asked the Authority to consider a "member rate" for all waste. Mr. Linkous thanked the Board for the time.

Mr. Sweet stated that the Board should not consider Mr. Linkous a member of public because he should be considered a member of the Authority since he is an alternate and the PSA Director. Mr. Sweet asked that the Board give him the respect as a member. Mr. Starnes replied that he was not sure what Mr. Sweet was asking.

Mr. Estes noted that during meetings, the Board has a process and procedures. Discussions and explanations that Mr. Linkous sought were appropriate for work sessions such as Budget Committee meetings. During the meetings there is an agenda and a process. Mr. Sweet stated that he would step out of the room and allow Mr. Linkous (alternate) to have the floor. Mr. Estes announced that it was not appropriate.

Mr. McCready stated, "I move that the Board of Directors of the New River Resource Authority convene in closed session for the purpose of discussion of a personnel matter relating to the evaluation and compensation of employees, where such discussion will necessarily involve specific individuals, pursuant to the exemption set forth in Virginia Code Section 2.2-3711(A)(1)". The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

Mr. McCready, "I hereby move to reconvene the regular meeting and for certification pursuant to Section 2.2-3712(D) of the Code of Virginia, that the Board of Directors, to the best of each Director's knowledge, heard, discussed or considered only public business matters lawfully exempted from open meeting requirements by the Freedom of Information Act in the closed meeting of this date, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Directors of the New River Resource Authority". The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>yes</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to increase the Executive Director's salary by two percent (2%), effective March 1, 2021 (includes COLA) was made by Mr. McCready. The motion was seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury	<u>yes</u>	Dr. Kiwus	<u>yes</u>
Mr. Baker	<u>yes</u>	Mr. McCready	<u>yes</u>
Mr. Helms	<u>yes</u>	Mr. Sweet	<u>no</u>
Ms. Hemmings	<u>yes</u>	Mr. Starnes	<u>yes</u>

The motion to adjourn the meeting was made by Mr. Asbury, seconded by Mr. Baker and approved by a recorded roll call vote of the Authority as follows:

Mr. Asbury yes
Mr. Baker yes
Mr. Helms yes
Ms. Hemmings yes

Dr. Kiwus yes
Mr. McCready yes
Mr. Sweet yes
Mr. Starnes yes

The meeting adjourned at 1:15 pm.

The next scheduled meeting of the Authority is scheduled for Wednesday, February 25, 2021, 12:00, NOON at 7100 Cloyd's Mountain Road.

Respectfully Submitted,

Marjorie W. Atkins
NRRA Recording Secretary

Approved at _____ Board Meeting.

Barry Helms, Chair

Peggy Hemmings, Secretary

**NRRA CHECKLIST
FOR THE MONTH OF JANUARY 2021**

<u>ACCOUNT</u>	<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>EXPLANATION</u>
500.02	NEW RIVER ENGRAVING	\$24.00	BOARD DIRECT EXPENSE
511.00	NATIONAL BANK	\$12.04	BANK ADMINISTRATION FEE
520.03	ANTHEM BLUE CROSS & BLUE SHIELD	\$31,318.95	HOSPITALIZATION/MEDICAL
520.04	MINNESOTA LIFE INSURANCE CO.	\$487.47	OPTIONAL LIFE INSURANCE
520.08	WEST HEALTH ADVOCATE SOLUTIONS	\$14.40	MISCELLANEOUS BENEFITS
520.08	JUSTIN ATKINS	\$141.53	MISC BENEFIT - BOOT REIMB
520.08	FLEXIBLE BENEFIT ADMINISTRATORS, INC.	\$52.25	MISCELLANEOUS BENEFITS-FSA
520.08	CINTAS	\$455.88	MISC BENEFIT - WINTER WEAR
520.10	CINTAS	\$932.95	UNIFORMS
520.11	DELTA DENTAL	\$1,399.63	DENTAL
601.01	ESTES LAW & CONSULTING	\$112.50	LEGAL
603.01	SCS ENGINEERS	\$1,106.90	ENGINEERING - GENERAL
604.01	DARRYL J. GILLESPIE, PC	\$1,200.00	ACCOUNTING
608.11	LABELLA ASSOCIATES	\$825.00	GW MONITORING PROGRAM
608.11	LABELLA ASSOCIATES	\$910.00	GW MONITORING PROGRAM
609.01	LABELLA ASSOCIATES	\$1,831.20	LANDFILL GAS MANAGEMENT PROGRAM
609.01	ARC3 GASES	\$257.80	LANDFILL GAS MANAGEMENT PROGRAM
609.01	HOMETOWN SECURITY, INC.	\$300.00	LANDFILL GAS MANAGEMENT PROGRAM
620.10	TREASURER OF VIRGINIA	\$50.00	LICENSE - OWENS
620.10	TREASURER OF VIRGINIA	\$50.00	LICENSE - SNIDER
702.10	CAROLINA SOFTWARE	\$200.00	COMPUTER EQUIPMENT & SERVICE
702.10	NATIONAL BANK	\$103.99	OFFICE EQUIPMENT & SUPPLIES
702.10	PULASKI COUNTY (IT)	\$444.00	OFFICE EQUIPMENT & SUPPLIES
703.10	PITNEY BOWES	\$250.78	POSTAGE LEASING
709.10	THE PATRIOT	\$156.00	ADVERTISEMENTS
751.80	CITY OF RADFORD	\$31.00	ELECTRICITY
751.80	APPALACHIAN POWER	\$1,550.62	ELECTRICITY
751.80	APPALACHIAN POWER	\$2,482.39	ELECTRICITY
751.80	APPALACHIAN POWER	\$180.14	ELECTRICITY
752.50	ALL POINTS BROADBAND	\$14.97	TELEPHONE SERVICE - INTERNET
752.50	HOMETOWN SECURITY, INC.	\$1,160.00	TELEPHONE SERVICE
752.50	NATIONAL BANK	\$60.36	TELEPHONE SERVICE
752.50	TELRITE CORPORATION	\$10.36	TELEPHONE SERVICE
752.50	VERIZON	\$468.41	TELEPHONE SERVICE
752.50	HOMETOWN SECURITY, INC.	\$200.00	TELEPHONE SERVICE
753.81	PUBLIC SERVICE AUTHORITY	\$2,857.46	LEACHATE TREATMENT - NRSWMA
753.81	CITY OF RADFORD	\$12.26	LEACHATE TREATMENT
753.81	FERGUSON ENTERPRISES, LLC	\$1,624.98	LEACHATE TREATMENT
753.81	AYERS & SONS SEPTIC, LLC	\$405.00	LEACHATE TREATMENT
753.81	F&R ELECTRIC	\$1,300.00	LEACHATE TREATMENT
754.10	CRYSTAL SPRINGS	\$422.13	SUPPLIES & MAINTENANCE
754.10	WAL MART COMMUNITY/SYNCR	\$130.34	SUPPLIES & MAINTENANCE
754.10	AYERS & SONS SEPTIC, LLC	\$100.00	SUPPLIES & MAINTENANCE
754.10	CINTAS	\$1,283.50	SUPPLIES & MAINTENANCE
754.10	NEW RIVER HEATING & AIR	\$409.00	SUPPLIES & MAINTENANCE
754.10	AYERS & SONS SEPTIC, LLC	\$100.00	SUPPLIES & MAINTENANCE
770.10	SOUTHWESTERN VA GAS SERVICE CORP.	\$130.36	GAS SERVICE
770.10	SOUTHWESTERN VA GAS SERVICE CORP.	\$1,112.84	GAS SERVICE
770.10	SOUTHWESTERN VA GAS SERVICE CORP.	\$846.80	GAS SERVICE
770.10	SOUTHWESTERN VA GAS SERVICE CORP.	\$1,232.56	GAS SERVICE

**NRRA CHECKLIST
FOR THE MONTH OF JANUARY 2021
PAGE 2**

<u>ACCOUNT</u>	<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>EXPLANATION</u>
801.01	LIZETH F. JACKSON #148	\$250.00	GENERAL MAINTENANCE
801.01	LIZETH F. JACKSON #149	\$250.00	GENERAL MAINTENANCE
801.01	LIZETH F. JACKSON #150	\$250.00	GENERAL MAINTENANCE
803.01	SIGN SYSTEMS, INC.	\$115.00	TOOLS & SUPPLIES
803.01	GRAINGER	\$694.79	TOOLS & SUPPLIES
803.01	GRAINGER	\$61.90	TOOLS & SUPPLIES
807.09	CARTER MACHINERY COMPANY	\$296.11	CAT 963 CP LOADER
807.21	ROANOKE HOSE & FITTINGS, INC.	\$2.07	TEREX 390
807.21	CUMMINS SALES AND SERVICE	\$302.75	TEREX 390
807.34	CARTER MACHINERY COMPANY	\$445.40	CAT D6T
807.38	RADFORD WELDING & FABRICATION, LLC	\$130.32	TACHEUCHI EXCAVATOR
807.39	JAMES RIVER EQUIPMENT	\$2,531.59	JD 672G GRADER
807.40	JAMES RIVER EQUIPMENT	\$80.24	JD 624K WHEEL LOADER
807.48	JAMES RIVER EQUIPMENT	\$560.80	BOMAG COMPACTOR
807.51	CARTER MACHINERY COMPANY	\$2,229.14	D6 2019
813.02	VALICOR ENVIRONMENTAL SERVICES, LLC	\$74.25	FUELS & FLUIDS
813.02	DAVE RUPE	\$42.10	FUELS & FLUIDS
813.02	GREAT LAKES PETROLEUM	\$532.91	FUELS & FLUIDS
813.02	GREAT LAKES PETROLEUM	\$3,587.14	FUELS & FLUIDS
813.02	O'REILLY AUTOMOTIVE, INC.	\$215.88	FUELS & FLUIDS
813.02	O'REILLY AUTOMOTIVE, INC.	\$431.76	FUELS & FLUIDS
813.02	GREAT LAKES PETROLEUM	\$3,882.83	FUELS & FLUIDS
920.06	FRONTLINE LOGISTICS, INC.	\$2,696.75	FUELS & FLUIDS
920.06	FRONTLINE LOGISTICS, INC.	\$2,275.00	FUELS & FLUIDS
920.06	FRONTLINE LOGISTICS, INC.	\$2,576.00	FUELS & FLUIDS

125	F&R ELECTRIC	\$10,800.00	AREA D
125	F&R ELECTRIC	\$20,840.00	AREA D
125	THOMPSON & LITTON, INC.	\$8,174.00	AREA D
125	MAIN STREET BUILDERS, LLC	\$267,579.82	AREA D
125	THOMPSON & LITTON, INC.	\$13,909.89	AREA D
125	SALEM STONE	\$89,134.75	AREA D

NRRA PAYROLL ACCOUNT

NET PAYROLL	\$63,756.30
VA DEPARTMENT OF TAXATION	\$5,247.78
US TREASURY DEPARTMENT	\$29,351.18
ICMARC	\$3,771.20
MINNESOTA LIFE INSURANCE CO.	\$487.47
AFLAC	\$714.62
BUREAU OF CHILD SUPPORT ENFORCEMENT	\$649.00
VRS	\$12,757.84

TOTAL	\$612,451.33
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NEW RIVER RESOURCE AUTHORITY

Balance Sheet

As of January 31, 2021

DRAFT

Jan 31, 21

ASSETS

Current Assets

Checking/Savings

100.01 CASH O & M NBB	267,127.58
100.02 CASH DEV & CLOSURE NBB	7,835,110.48
100.03 CASH INGLES NBB	987,220.22
100.04 CASH EQUIPMENT FUND	971,379.13
100.05 CASH ENVIRONMENTAL FUND	83,017.06
100.06 PETTY CASH - NBB	2,693.38
100.07 FLEXIBLE SPENDING ACCT	16,747.63
100.08 CASH VRS UNFUNDED LIAB	336,619.82
108.01 NBB FINANCIAL ASSURANCE	8,905,290.71
109.01 NBB - INGLES FUNDS	2,042,426.37
110.01 CASH - ENVIR FUND INVEST	1,035,061.21
111.01 INGLES ENVIR FUND INVES	1,035,061.20

Total Checking/Savings

23,517,754.79

Accounts Receivable

ACCOUNTS RECEIVABLE

190.20 ACCOUNTS RECEIVABLE

661,621.43

Total ACCOUNTS RECEIVABLE

661,621.43

Total Accounts Receivable

661,621.43

Other Current Assets

192 DEF OUTFL OF RESOU PR VS AC	108,004.24
192 DEF OUTFLOW RESO EXP VS AC	72,503.25
193 DEF OUTFLO OF RESOU - CY CO	9,793.54
ACCURED REVENUE	-207,725.13

Total Other Current Assets

-17,424.10

Total Current Assets

24,161,952.12

Fixed Assets

120 LAND	545,932.64
125 LANDFILL & FACILITIES	39,763,547.93
126 ACC DEP LANDFILL & FACILI	-21,149,852.82
130 EQUIPMENT	6,922,260.72
131 ACC DEP EQUIPMENT	-5,037,947.89
145 VEHICLES	341,049.47
146 ACC DEPR VEHICLES	-253,673.07
148 FLOYD MITIGATION	1,651,148.28
149 LAND IMPROVEMENTS-FLOYD MI	406,642.05

Total Fixed Assets

23,189,107.31

TOTAL ASSETS**47,351,059.43****LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable

202 ACCOUNTS PAYABLE

50.00

Total Accounts Payable

50.00

Balance Sheet

As of January 31, 2021

	Jan 31, 21
Other Current Liabilities	
208 STATE WITHHELD	15.51
211 ACCRUED PAYROLL	45,471.93
213 AFLAC PAYABLE	816.61
215 ACCRUED ANNUAL LEAVE	130,079.22
216 PR TAX DUE ACCRUED LEAVE	10,195.72
219 ACCRUED FLEX SPENDING	847.86
240 CLOSURE COST LIABILITY	7,820,730.66
241 DEFER INFLOW OF RESOURCES	158,799.00
242 DEFERRED INFLOW OF RESOURCE	1,636.00
243 DEFER INFLOW OF RESOURCE PR	8,000.00
244 VRS - NET PENSION LIABILITY	332,274.00
245 VRS OPEN LIABILITY (HIC)	-4,306.00
246 VRS - OPER LIABILITY (GLI)	84,000.00
Payroll Liabilities	168.64
Total Other Current Liabilities	8,588,729.15
Total Current Liabilities	8,588,779.15
Total Liabilities	8,588,779.15
Equity	
318 RETAINED EARNINGS	33,998,009.37
319 UNRESTRICTED NET ASSET	3,747,591.49
Net Income	1,016,679.42
Total Equity	38,762,280.28
TOTAL LIABILITIES & EQUITY	<u>47,351,059.43</u>

NEW RIVER RESOURCE AUTHORITY
Profit Loss Budget Performance
JANUARY 2021

DRAFT

	JAN 2021	JULY TO JAN 2021	Annual Budget	Budget Balance
Revenue:				
402 REVENUE - PULASKI COUNTY	88,405.85	692,369.11	1,429,500.00	737,130.89
403 REVENUE - RADFORD CITY	13,896.33	102,801.27	193,800.00	90,998.73
404 REVENUE - DUBLIN TOWN	4,021.84	17,055.44	35,500.00	18,444.56
405 REVENUE - GILES COUNTY	28,896.02	213,363.90	305,400.00	92,036.10
406 REVENUE MSW - MRSWA	112,674.34	854,055.62	1,597,000.00	742,944.38
410 INTEREST INCOME/DIVIDEND INCOME	12,355.61	102,390.94	450,000.00	347,609.06
414 REVENUE - NON-MEMBER	114,876.73	1,173,293.70	1,019,200.00	(154,093.70)
415 REVENUE - MISC. SALES	0.00	1,988.80	0.00	(1,988.80)
498 GAS TO ENERGY REVENUE	8,001.35	46,399.91	90,000.00	43,600.09
Total Operating Revenue	383,128.07	3,203,718.69	5,120,400.00	1,916,681.31
Expense:				
500.01 BOARD COMPENSATION	2,975.00	23,375.00	40,800.00	17,425.00
500.02 BOARD EXPENSES	24.00	6,406.75	6,000.00	(406.75)
500.03 TRAVEL & MEETINGS	0.00	0.00	1,000.00	1,000.00
501.05 SALARIES & WAGES F/T	35,237.10	254,049.35	432,000.00	177,950.65
501.15 SALARIES & WAGES O/T	0.00	0.00	3,000.00	3,000.00
502.05 SALARIES & WAGES F/T	69,652.61	495,397.57	870,000.00	374,602.43
502.15 SALARIES & WAGES O/T	5,154.31	32,399.37	39,000.00	6,600.63
511.00 BANK ADMIN FEES	138.35	2,474.73	2,000.00	(474.73)
512.00 TRUST FUND EXPENSE	1,823.99	13,111.50	0.00	(13,111.50)
520.01 FICA	10,637.56	79,181.34	108,000.00	28,818.66
520.02 VRS RETIREMENT	3,941.40	47,571.20	102,000.00	54,428.80
520.03 HOSPITAL/MEDICAL	31,318.95	236,381.93	470,000.00	233,618.07
520.04 LIFE INSURANCE	1,327.52	9,462.89	15,500.00	6,037.11
520.05 VEC UNEMPLOYMENT INS	10.20	31.22	500.00	468.78
520.06 WORKER COMPENSATION INS	0.00	25,461.00	35,000.00	9,539.00
520.07 MEDICAL EXPENSES	0.00	0.00	3,000.00	3,000.00
520.08 MISCELLANEOUS BENEFITS	1,378.68	13,867.27	25,000.00	11,132.73
520.10 UNIFORMS/SPECIAL CLOTH	932.95	4,382.91	16,000.00	11,617.09
520.11 DENTAL INSURANCE	1,399.63	10,453.30	19,000.00	8,546.70
601.01 LEGAL	(291.00)	11,364.73	15,000.00	3,635.27
603.01 ENGINEERING- GENERAL	1,106.90	75,698.75	220,000.00	144,301.25
603.02 ENGINEERING -SURVEYING	0.00	21,784.42	25,000.00	3,215.58
603.03 FINANCIAL ASSURANCE	0.00	0.00	25,000.00	25,000.00
605.01 AUDITOR	1,200.00	17,400.00	9,300.00	(8,100.00)
608.11 GW TEST & REPORT NRSWMA	1,735.00	20,820.00	35,000.00	14,180.00
608.14 SURFACE WATER TESTING	0.00	4,960.00	8,000.00	3,040.00
609.01 LANDFILL GAS MANAGEMENT PROGRAM	2,389.00	31,055.81	75,000.00	43,944.19
630.01 DEQ PERMIT FEE	150.00	20,036.62	25,000.00	4,963.38
660.10 GENERAL LIABILITY	0.00	4,192.00	9,000.00	4,808.00
660.30 HEAVY EQUIP INSURANCE	0.00	7,496.00	8,500.00	1,004.00
660.40 VEHICLE INSURANCE	0.00	8,959.00	9,000.00	41.00
660.60 EMPLOYEE BOND	0.00	249.00	500.00	251.00
660.70 PHYSICAL PROPERTY	0.00	5,387.00	12,000.00	6,613.00
702.10 OFFICE EQUIPMENT & SUPPLIES	747.99	11,208.13	28,000.00	16,791.87
703.10 POSTAGE	250.78	1,957.46	4,000.00	2,042.54

NEW RIVER RESOURCE AUTHORITY
Profit Loss Budget Performance
JANUARY 2021

DRAFT

	JAN 2021	JULY TO JAN 2021	Annual Budget	Budget Balance
705.10 TRAINING & EDUCATION	0.00	783.00	6,500.00	5,717.00
706.10 MEETING & TRAVEL	0.00	268.20	8,000.00	7,731.80
708.10 DUES & ASSOC MEMBERSHPS	0.00	268.00	1,500.00	1,232.00
709.10 ADVERTISEMENTS	156.00	156.00	12,000.00	11,844.00
710.10 PROMOTIONS	0.00	1,514.44	20,000.00	18,485.56
751.80 ELECTRICITY	4,244.15	18,364.37	40,000.00	21,635.63
752.50 COMMUNICATION SERVICES & ALARM	1,914.10	13,762.77	25,000.00	11,237.23
753.81 WATER AND WASTE WATER SYSTEM	6,199.70	38,625.78	65,000.00	26,374.22
753.90 SCALE SERVICE	0.00	1,380.00	14,000.00	12,620.00
754.10 SUPPLIES & MAINTENANCE - GENERAL	2,460.48	26,632.96	65,000.00	38,367.04
770.10 GAS SERVICE	3,322.56	4,087.43	18,000.00	13,912.57
780.10 POST CLOSURE CAP	0.00	4,788.00	40,000.00	35,212.00
790.10 WEST FORK PROPERTY	0.00	533.07	5,000.00	4,466.93
801.01 GENERAL MAINTENANCE	750.00	6,141.75	35,000.00	28,858.25
802.01 BMP GENERAL	0.00	7,016.50	40,000.00	32,983.50
803.01 TOOLS & SUPPLIES GENERAL	871.69	9,986.13	12,000.00	2,013.87
805.10 GRAVEL-M.S.W. AREA	0.00	20,494.07	60,000.00	39,505.93
807.01 EQUIPMENT BUDGET	6,578.42	93,501.19	220,000.00	126,498.81
809.01 VEHICLE PARTS & MAINT	0.00	6,636.47	33,000.00	26,363.53
810.20 HEAVY EQUIPMENT RENTAL	0.00	2,132.00	10,000.00	7,868.00
813.02 FUELS AND FLUIDS	8,766.87	82,576.78	250,000.00	167,423.22
920.05 HHW CONTRACT SERVICES	0.00	15,190.51	50,000.00	34,809.49
920.06 TIRE PROGRAM	7,547.75	49,804.00	80,000.00	30,196.00
Total Operating Expenses	216,052.64	1,901,219.67	3,806,100.00	1,904,880.33
Net Operating Income	167,075.43	1,302,499.02	1,314,300.00	11,800.98
Non-Operating Expenses				
847. DEPRECIATION	88,706.73	354,826.92	1,066,201.00	711,374.08
848. APPRECIATION- TRUST FUND	6,138.10	(23,864.07)	0.00	23,864.07
Budget Reserve Transfer	(15,001.00)	(19,474.75)	(365,000.00)	(345,525.25)
Total Non Operating Expenses	79,843.83	311,488.10	701,201.00	389,712.90
Net Income	87,231.60	991,010.92	613,099.00	(377,911.92)

New River Resource Authority Reserve Funds Policy

*Eff. 1/27/2021
Last Rev. 1/27/2021*

I. Purpose of Reserve Funds

Reserve Funds are established and used by the New River Resource Authority (NRRA) in order to meet its financial commitments, including, but not limited to: requirements in indebtedness agreements, security for financings, revenue pledge shortfalls, surety requirements, short-term operational budgetary shortfalls, emergency or crisis funding shortfalls, maintenance and replacement funds for equipment, funding for planned capital projects, meeting federal and state statutory and regulatory requirements, and long-term environmental protection and financial assurance. At all times management of reserves shall be consistent with federal and state law requirements, requirements by operation of contract (including Member agreements) and NRRA policy.

Unless otherwise agreed upon in writing or by operation at law, NRRA reserves are exclusively subject to direction, use, investment or other commitment consistent with the following policies as established and revised from time-to-time by the Board of Directors, as further implemented by the Executive Director. The Board may establish a subcommittee(s) to direct the use, commitment or investment of operational or long-term reserve funds. The Board may establish certain requirements or management criteria for each reserve fund.

II. Source of Reserve Funds

Reserves are funded through several sources, including, annual budgeted amounts or carry-forward balances from operational revenues and tip fees paid by NRRA Members and customers of the NRRA's facilities and services, grant sources, Member contributions designated as reserves, and borrowing. The reserve fund contributions and estimated balances shall be projected annual during the budget process and approved with the annual budget, consistent with this policy.

III. Type of Reserve Funds

Each reserve fund shall be designated either operational or long-term and consistent with Governmental Accounting Standards Board policies. If not so designated, a reserve will default to an operational designation so that it is re-committed annually.

a. Operational Reserves

Operational reserves are those reserves established to meet annual financial commitments. These reserves are used in cases where there are unexpected budgetary shortfalls or irregular operational revenues.

The Board's Budget Committee shall annually review and re-commit such funds as needed to ensure annual operational and debt service expenditures are met.

b. Long-Term Reserves

Long-term reserves are those reserves established for multi-year funding commitments. These commitments can include funding of equipment and capital expenditures (often to avoid financing costs), providing a resource to meet large-scale unexpected expenditures, meeting the requirements of financial assurance commitments, and meeting federal and state legal requirements where there is no discretionary decision-making of NRRA.

The Board's Budget Committee shall annually review long-term reserve funds. Under such review, the Committee shall determine adequacy of balances in each fund. The determination as a result of such review shall be based on, in order, legally required amounts (whether by federal or state requirements or by contractual agreement), balance amounts as recommended by the NRRA auditor or financial advisor as applicable, and the amounts set forth in this Policy.

Any shortfall in required long-term reserves shall be budgeted in the upcoming fiscal year for either (i) full funding of shortfalls or (ii) recommending to the full Board establishing a plan to fully fund the shortfall within an expected timeframe and budget the initial deposit into the reserve under such plan.

IV. Release of Reserves

At all times, reserve funds may be used in case of unforeseen projects and expenses as approved by the Board of Directors, provided such use is consistent with federal and state law and contractual requirements, including Member agreements.

The Board's Budget Committee shall identify in the annual budget process any operational reserves that are no longer committed, along with a recommended use of such funds.

The Board's Budget Committee shall identify any potential excess in long-term reserves as established at law and this policy. The Committee shall make a recommendation to the full Board regarding any excess, with recommendation by the full Board to (i) release of such excess, in full or in some portion, (ii) adjust the reserve amount accordingly, in full or in some portion or (iii) some combination of (i) and (ii). The Committee shall report to the Board annually on such recommended actions annually during the NRRRA budgeting process. The full Board shall then determine the use of such funds, including, but not limited to, capital or operational expenses of NRRRA, re-designation as another reserve account or distribution to NRRRA Members. Such use shall be consistent at all times with federal and state law and contractual requirements, including financing agreements and Member agreements.

V. Investment of Reserve Funds

At all times reserves shall be invested consistent with the Virginia Investment of Public Funds Act and the Virginia Public Deposits Act. Commitment of funds in excess of \$500,000 for longer than two (2) years shall require approval of the Board.

VI. Specified Reserves

a. Development and Closure Reserve – Long-Term

The Development and Closure Reserve is intended for the use of landfill cell development, landfill partial closure projects, infrastructure improvements, capital projects, post closure care expenses, including administrative requirements. The annual estimated contributions are to be based on waste tonnage, investment earnings, and miscellaneous sales, grants and other revenues. The long-term reserve needs will be estimated annually with the planned projects in accordance with the Development Plan. Any shortfall or identified funding need into this reserve will be recommended and approved with the annual budget process.

b. Equipment Reserve Fund - Operational

The Equipment Reserve Fund is intended for the the purchase of equipment, leasing equipment funds, and equipment expenses. The annual estimated contributions is to be based on waste tonnage, interest, miscellaneous sales, grants and other revenues. The reserve needs will be estimated annually with the planned projects in accordance with the Development Plan, Equipment Replacement Schedule and approved with the annual budget.

c. Ingles Mountain Reserve Fund – Operational

The Ingles Mountain Reserve Fund is intended for planned, scheduled and approved operational expenses in addition to current and future environmental liabilities related specifically to Ingles Mountain Landfill. The responsibility for the environmental liabilities, known and unknown, for the Ingles Mountain facilities are unique to Members Pulaski County, the Town of Dublin and the City of Radford. As such, this reserve and its funding are subject to the specific Member agreements. The funds will be maintained for the primary use of imminent post closure/continued care needs. If the reserve funds intended for Ingles Mountain are not adequate, the NRRRA Board of Directors will administer procurement and funding in accordance with the Member agreements. The NRRRA Board of Directors seeks to maintain \$5,000,000 in this fund. The reserve needs will be estimated annually with the planned projects in accordance with and approved with the annual budget.

d. Financial Assurance – Long-Term

Financial Assurance for all NRRRA facilities is required through the Virginia Department of Environmental Quality (VDEQ). The financial assurance estimate is performed annually by a third party. The financial mechanism and estimate must be approved by VDEQ annually. The NRRRA currently utilizes a collateralized letter of credit to meet the requirement. These reserve funds are restricted and invested in trust accounts, per VDEQ requirements. The reserve needs will be estimated annually and any adjustments to the reserve amounts will be approved with the annual budget, consistent with the general provisions of this policy.

e. NRRRA Environmental Fund – Long-Term

In accordance with state law and by NRRRA's licensing by VDEQ, an environmental fund must be maintained and restricted for the intent of financial insurance policy for no less than one million dollars (\$1,000,000). The NRRRA Environmental Fund is currently restricted in a trust account and funds are used to collateralize a letter of credit for the required financial assurance. The reserve needs will be reviewed annually and any adjustments to the reserve amounts will be approved with the annual budget, consistent with the general provisions of this policy.

f. Ingles Mountain Environmental Fund – Long-Term

In accordance with state law and by NRRA's licensing by VDEQ, the Ingles Mountain Environmental Fund must be maintained and restricted for the intent of financial insurance policy for no less than one million dollars (\$1,000,000). NRRA, in order to safely cover the initial costs associated with post-closure management of the Ingles Mountain site. The Ingles Mountain Environmental Fund is currently restricted in a trust account and funds are used to collateralize a letter of credit for the required financial assurance. The reserve needs will be reviewed annually, including review by the NRRA auditor, and any adjustments to the reserve amounts will be approved with the annual budget, consistent with the general provisions of this policy.



February 17, 2021

MEMORANDUM:

TO: NEW RIVER RESOURCE AUTHORITY BOARD MEMBERS

FROM: JOSEPH R. LEVINE, P.E.
EXECUTIVE DIRECTOR *JRL*

SUBJECT: EXECUTIVE DIRECTOR'S REPORT

This report includes the following:

- Waste Stream Report for January 2021
- Operations Summary

In summary of the Balance Sheet, revenues to date are 4.3% above projections and expenses are 9.2% below projections to date. The amount transferred to the Development/Closure and Equipment Fund for the month of January 2021, was \$126,775.33. The total year to date transferred to the Development/Closure Fund, Equipment Fund and Environmental Fund is \$1,131,142.33.

Operations Summary

January 28, Dave Rupe met with Mark Pestilli from ECOVERSE to discuss material shredders.

February 2, Dave Rupe and Marjorie Atkins participated in VRSA's "VOSH COVID-19 Permanent Standard" webinar. Staff will be trained on the updates to the Standard the week of February 22.

February 11, Ike Snider and Bill Ratcliffe went to Leslie Equipment in Beaver, WV to observe a multipurpose shredder. During the visit they observed the machine grinding tires.

February 11, Marjorie Atkins and I met with Mr. Jonathan Sweet and Mr. Jared Linkous with Pulaski County/PSA to discuss the draft NRRA reserve fund policy and proposed budget draft 2021-2022 tip fee schedule and waste analysis.

February 17-18, Dave Rupe visited a site in Maryland with Mark Pestilli with ECOVERSE dealers based out of Harrisonburg, Virginia. The machine will demonstrate grinding tires and wood materials.

**WASTE STREAM REPORT FOR
JANUARY 2021**

MEMBER JURISDICTION	MUNICIPAL SOLID WASTE	CONST. DEBRIS	CLEAN WOOD	SPECIAL WASTE W/ USER FEE	SPECIAL WASTE W/OUT FEE	TIRES	TOTALS	% OF TOTAL
TOWN OF DUBLIN	87.03	0.00	0.00	0.00	0.00	0.00	87.03	
DUBLIN INDUST./COMMERCIAL	51.41	84.33	1.68	0.00	0.00	1.84	139.26	
DUBLIN PRIVATE	1.40	0.00	0.00	0.00	0.00	0.00	1.40	
DUBLIN TOTAL	139.84	84.33	1.68	0.00	0.00	1.84	227.69	1.76
GILES COUNTY P. S. A.	965.03	20.74	11.43	0.00	0.00	14.32	1011.52	
GILES CO. INDUST./COMMERCIAL	16.89	6.72	0.00	0.00	0.00	0.00	23.61	
GILES COUNTY PRIVATE	13.12	0.00	0.00	0.00	0.00	0.00	13.12	
GILES COUNTY TOTAL	995.04	27.46	11.43	0.00	0.00	14.32	1048.25	8.12
MONTGOMERY RSWA	4602.40	107.01	0.00	252.57	0.00	3.27	4965.25	38.47
PULASKI COUNTY P. S. A.	2176.29	207.59	0.00	625.65	0.00	0.00	3009.53	
PULASKI CO. IND./COMMERCIAL	136.41	249.31	43.16	341.73	0.00	4.21	774.82	
PULASKI COUNTY PRIVATE	5.15	5.94	0.86	0.00	0.00	0.00	11.95	
PULASKI COUNTY TOTAL	2317.85	462.84	44.02	967.38	0.00	4.21	3796.30	29.41
CITY OF RADFORD	582.48	0.00	0.00	0.00	0.00	0.00	582.48	
RADFORD INDUST./COMMERCIAL	84.37	943.05	0.00	0.00	0.00	0.90	1028.32	
RADFORD PRIVATE	0.06	0.38	0.00	0.00	0.00	0.00	0.44	
RADFORD UNIVERSITY	74.61	0.00	0.00	0.00	0.00	0.00	74.61	
RADFORD TOTAL	741.52	943.43	0.00	0.00	0.00	0.90	1685.85	13.06
NON MEMBERS								
FLOYD COUNTY	858.95	3.79	0.00	0.00	0.00	0.00	862.74	6.68
WYTHE/BLAND CO.	209.39	0.00	3.31	104.18	0.00	4.79	321.67	2.49
ROANOKE VR AUTH.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NRRA TOTALS	9864.99	1628.86	60.44	1324.13	0.00	29.33	12907.75	100.00

WASTE STREAM REPORT FOR											
JANUARY - DECEMBER 2020											
MONTH	MSW	CONST. DEBRIS	PALLETS	BRUSH/ CLEAN WOOD	SP WASTE w/ USER FEE	SP WASTE w/o USER FEE	TIRES	TOTALS	YTD TONS		
January 2020	15320.26	1389.67	64.71	12.17	1566.43	563.92	17.77	18924.93	18924.93		
February 2020	10596.17	1642.06	61.45	18.43	1531.70	195.05	25.75	14070.61	32986.54		
March 2020	12547.24	1254.90	57.38	94.83	1644.15	0.00	13.56	15612.06	48607.60		
April 2020	13101.21	1327.47	74.92	58.48	1163.77	48.90	9.64	15784.39	64391.99		
May 2020	12519.13	1162.25	52.01	59.82	1119.83	0.00	36.99	14950.03	79342.02		
June 2020	12772.50	1005.08	37.52	54.40	1343.54	0.00	31.90	15244.94	94586.96		
July 2020	12419.27	1783.48	0.00	66.10	1605.65	0.00	49.74	15924.24	110511.20		
August 2020	12488.50	607.34	0.00	84.08	1405.59	0.00	54.36	14639.87	125151.07		
September 2020	12566.76	627.38	0.00	111.69	1292.36	0.00	37.62	14635.81	139786.88		
October 2020	12137.09	987.35	0.00	118.30	1268.20	0.00	46.33	14557.27	154344.15		
November 2020	25219.51	1111.96	0.00	85.94	1381.81	0.00	26.80	27826.02	182170.17		
December 2020	11986.51	635.89	0.00	105.88	1343.61	0.00	25.52	14097.41	196267.58		
NRRA TOTALS	163674.15	13534.83	347.99	870.12	16656.64	807.87	375.98	196267.58			
WASTE STREAM REPORT FOR											
JANUARY - DECEMBER 2021											
MONTH	MSW	CONST. DEBRIS	CLEAN WOOD	SP WASTE w/ USER FEE	SP WASTE w/o USER FEE	TIRES	TOTALS	YTD TONS			
January 2021	9864.99	1628.86	60.44	1324.13	0.00	29.33	12907.75	12907.75			
February 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
March 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
April 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
May 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
June 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
July 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
August 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
September 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
October 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
November 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
December 2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
NRRA TOTALS	9864.99	1628.86	60.44	1324.13	0.00	29.33	12907.75				

AREA D PROJECT PAY REQUEST 8

Account Name	Pay Request Expenditures	Expenditures to Date	Budget	Balance
INFRASTRUCTURE	\$0.00	\$836,347.77	\$1,500,000.00	\$663,652.23
Engineering #1	\$3,180.00	\$191,070.52	\$215,880.00	\$21,629.48
LFG Contract #1	\$0.00	\$16,041.84	\$25,000.00	\$8,958.16
CONSTRUCTION - MAIN ST.	\$139,357.78	\$1,516,339.66	\$2,555,000.00	\$899,302.56
Construction Contingency	\$0.00	\$0.00	\$550,000.00	\$550,000.00
QA-QC #1	\$27,926.18	\$166,122.35	\$287,875.00	\$93,826.47
Stone (purchased by NRRA)	\$31,437.30	\$524,656.18	\$2,000,000.00	\$1,443,906.52
Liner (purchased by NRRA)	\$0.00	\$520,917.20	\$530,000.00	\$9,082.80
Misc. Legal, etc.	\$0.00	\$3,300.00	\$135,000.00	\$131,700.00
TOTAL	\$201,901.26	\$3,774,795.52	\$7,798,755.00	\$3,822,058.22